

## NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 905 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2017 through June 30, 2018.

### **School Auditor** must have

- A minimum of 25 years' experience in New Jersey school accounting/audits and be properly credentialed.
- A Principal partner present at audit
- A minimum of three members dedicated to complete audit in a timely manner and must demonstrate a track record of such.

### **School Solicitor** must have

- A minimum of 15 years' experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

### **School Architect** must have

- Must have valid NJ Certification, Licensure and Qualifications.
- Minimum of ten years proven experience working with public schools.
- Must have working relationship with NJDOE, Office of School Facilities.

### **Medical Inspector Services** must have

- A minimum of 10 years' experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

### **Psychiatrist** must have

- Child and Adolescent Psychiatric Board Certification and Licensure
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder

- Experience in treating Pediatric & Adolescent age students
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**Behavior Therapy Specialist** must have

- BCBA Certification
- Provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers. Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**OT/PT Services**

- Implement established program goals, maintain records of assessments, consultations and evaluations
- Report writing, and maintenance of student progress reports for individual children in grades Pre-K to 6
- Position requires appropriate NJ State License and appropriate NJ School Certification, and experience working with students with disabilities.
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**School Psychologist** must have

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years' experience in evaluating Pre-School – 6<sup>th</sup> grade students
- Testing of students Pre-School – 6<sup>th</sup> grade (summer only)
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**LDT/C Services** must have

- A valid NJ Certificate as a LDT/C and experience with elementary students, grades preschool – grade 6. LDT/C services will be performed on an as needed basis and meetings must be attended as directed.
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**Neurological Services** must have

- Board Certified Neurologist
- Child Neurology Specialization
- Any specific questions must be forwarded to Debra Keeler (609)-884-9400 x5301

**Risk Management Consultant (Health Insurance Broker) must have**

- A minimum of 20 years' experience with health insurance, health Insurance Funds, (HIFS), and State Health Benefits Program (SEHBP)
- Sufficient qualified and licensed staff

**Risk Management Consultant (Liability Insurance Broker) must have**

- A minimum of 20 years' experience with joint insurance fund coverage, commercial insurance, and property & casualty insurance
- Sufficient qualified and licensed staff

**Employee Assistance Program must have**

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years' experience
- A working knowledge of the Cape May County environment

**Bond Counsel must have**

- A minimum of 15 years' experience in Public School Law/School Finance
- Experience as Bond Counsel in NJ School Referendum Projects

**Neurological & Nuerodevelopmental Health Training**

- Provide staff training with a Board Certified Behavior Analyst. Will provide a Behavior Support Plan, Direct Observation and Data Collection, and report on the student.
- A minimum of 10 years experience
- Must be Board Certified

**Financial Advisor**

- Must have a minimum of 15 years' experience in school finance.
- Minimum of 10 years proven experience working with public schools.
- Must have experience with NJDOE referendum projects.

All proposals must contain an Affirmative Action **Certification of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00 pm on Friday May 5, 2017 to:

John J. Hansen  
School Business Administrator/Board Secretary  
Lower Township Board of Education

905 Seashore Road  
Cape May, NJ 08204  
Phone (609) 884-9400  
Fax (609)884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**  
The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's May 23, 2017 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## **NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES**

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 905 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2016, through June 30, 2017.

### **School Auditor** must have

- A minimum of 25 years' experience in New Jersey school accounting/audits and be properly credentialed
- A Principal partner present at audit
- A minimum of three members dedicated to complete audit in a timely manner and must demonstrate a track record of such

### **School Solicitor** must have

- A minimum of 15 years' experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

### **School Architect** must have

- Must have valid NJ Certification, Licensure and Qualifications.
- Minimum of ten years proven experience working with public schools.
- Must have working relationship with NJDOE, Office of School Facilities.

### **Medical Inspector Services** must have

- A minimum of 10 years' experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

### **Psychiatrist** must have

- Child & Adolescent Psychiatric Board Certification and Licensure

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric & Adolescent age students

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Behavior Therapy Specialist** must have

- BCBA Certification
- Provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **OT/PT Services**

- Implement established program goals, maintain records of assessments, consultations, and evaluations
- Report writing, and maintenance of student progress reports for individual children in grades Pre-K to 6.
- Position requires appropriate NJ State License and appropriate NJ School Certification, and experience working with students with disabilities.

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **School Psychologist** must have

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years' experience in evaluating Pre-School – 6<sup>th</sup> grade students
- Testing of students Pre-School – 6<sup>th</sup> grade (summer only)

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **NEUROLOGICAL SERVICES** must have

- Board Certified Neurologist
- Child Neurology Specialization

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Risk Management Consultant Services (Insurance Broker)** must have

- A minimum of 20 years' experience with joint insurance fund coverage, commercial insurance, health insurance, and property & casualty insurance
- Sufficient qualified and licensed staff

### **Employee Assistance Program** must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years' experience
- A working knowledge of the Cape May County environment

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Friday May 6, 2016 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's May 24, 2016 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period August 25, 2015, through June 30, 2015

### **Bond Counsel** must have

- A minimum of 15 years' experience in Public School Law/School Finance
- Experience as Bond Counsel in NJ School Referendum Projects

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A.19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Thursday, August 20, 2015 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
905 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1821

### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's August 25, 2015 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## Vendor Opportunities Posted July 8, 2015

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period September 1, 2015 through June 30, 2016.

#### ARCHITECT

- **Must have valid NJ Certification, Licensure and Qualifications.**
- **Minimum of ten years proven experience working with public schools.**
- **Must have working relationship with NJDOE, Office of School Facilities.**

All proposals must contain any rates for service, Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 11:00am on Thursday, July 23, 2015.

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
905 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

Any specific questions must be forwarded to Frank Onorato as listed above.

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's July 28, 2015 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**



The Lower Township Board of Education is seeking RFQs for professional services for physical therapy for the period of February 1, 2015 to June 30, 2015. Job responsibilities include: implementation of established program goals, maintaining records of assessments, consultations, evaluations, report writing and maintaining student progress reports for individual children in grades Pre-K through sixth.

**Position requires a NJ State License and NJ School Certification in PT, and experience working with students with disabilities.**

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Thursday February 12, 2015 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

## NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 905 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2015, through June 30, 2016.

### **School Auditor** must have

- A minimum of 25 years' experience in New Jersey school accounting/audits and be properly credentialed
- A Principal partner present at audit
- A minimum of three members dedicated to complete audit in a timely manner and must demonstrate a track record of such

### **School Solicitor** must have

- A minimum of 15 years' experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

### **School Architect** must have

- Must have valid NJ Certification, Licensure and Qualifications.
- Minimum of ten years proven experience working with public schools.
- Must have working relationship with NJDOE, Office of School Facilities.

### **Medical Inspector Services** must have

- A minimum of 10 years' experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

### **Psychiatrist** must have

- Child & Adolescent Psychiatric Board Certification and Licensure

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric & Adolescent age students

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Behavior Therapy Specialist** must have

- BCBA Certification
- Provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **OT/PT Services**

- Implement established program goals, maintain records of assessments, consultations, and evaluations
- Report writing, and maintenance of student progress reports for individual children in grades Pre-K to 6.
- Position requires appropriate NJ State License and appropriate NJ School Certification, and experience working with students with disabilities.

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **School Psychologist must have**

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years' experience in evaluating Pre-School – 6<sup>th</sup> grade students
- Testing of students Pre-School – 6<sup>th</sup> grade (summer only)

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **LDT/C SERVICES must have**

- A valid NJ Certificate as a LDT/C and experience with elementary students, grades preschool - grade 6. LDT/C services will be performed on an as needed basis and meetings must be attended as directed.

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Social Worker (MSW) must have**

- New Jersey Social Worker certificate
- Ability to be utilized and attend meetings on an as needed basis

Any specific questions must be forwarded to Debra Keeler (609) 884-9400 x5301

### **Risk Management Consultant Services (Insurance Broker) must have**

- A minimum of 20 years' experience with joint insurance fund coverage, commercial insurance, health insurance, and property & casualty insurance
- Sufficient qualified and licensed staff

### **Employee Assistance Program must have**

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years' experience
- A working knowledge of the Cape May County environment

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Friday April 17, 2015 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's March 26, 2015 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## Vendor Opportunities Posted March 31, 2011

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2011 to June 30, 2012.

#### **School Auditor** must have

- A minimum of 25 years experience in New Jersey school accounting/audits and be properly credentialed
- A Principle partner present at audit
- A minimum of three staff members dedicated to complete audit in a timely manner and must demonstrate a track record of such

#### **School Solicitor** must have

- A minimum of 15 years experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

#### **Medical Inspector Services** must have

- A minimum of 10 years experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

#### **Psychiatrist** must have

- Child and Adolescent Psychiatric Board Certification and Licensure

#### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric and Adolescent age students

#### **Risk Management Consultant Services (Insurance Broker)** must have

- at least 20 Years of experience with joint insurance fund coverage, commercial insurance, health insurance, and property and casualty insurance coverages
- sufficient qualified and licensed staff.

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 4:00pm on Friday, April 15, 2011 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204

Phone: 609-884-9400

Fax: 609-884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's May 3, 2011 Board Meeting.

## Vendor Opportunities Posted June 9, 2011

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2011 to June 30, 2012.

**School Psychologist** must have

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years experience in evaluating Pre-School – 6<sup>th</sup> grade

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 3:00pm on Thursday, June 23, 2011 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's June 28, 2011 Board Meeting. *A Certificate of Insurance with proper levels of coverage must be presented to the Board upon award of contract and prior to working in the district.*

## Vendor Opportunities Posted August 2, 2011

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period September 1, 2011 to August 31, 2012.

#### **Employee Assistance Program**

Provide mental health services (i.e. depression, anxiety, substance abuse and other personal issues) to all full time employees and their dependants. Must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years experience
- A working knowledge of the Cape May County environment

#### **Neurological & Nuerodevelopmental Health Training**

Provide staff training with a Board Certified Behavior Analyst. Will provide a Behavior Support Plan, Direct Observation and Data Collection, and report on the student.

- A minimum of 10 years experience
- Must be Board Certified

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 1:00pm on Monday, August 15, 2011 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

#### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's August 23, 2011 Board Meeting. *A Certificate of Insurance with proper levels of coverage must be presented to the Board upon award of contract and prior to working in the district.*

## Vendor Opportunities Posted May 1, 2012

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2012 to June 30, 2013.

#### **School Auditor** must have

- A minimum of 25 years experience in New Jersey school accounting/audits and be properly credentialed
- A Principle partner present at audit
- A minimum of three staff members dedicated to complete audit in a timely manner and must demonstrate a track record of such

#### **School Solicitor** must have

- A minimum of 15 years experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

#### **Medical Inspector Services** must have

- A minimum of 10 years experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

#### **Psychiatrist** must have

- Child and Adolescent Psychiatric Board Certification and Licensure

#### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric and Adolescent age students

#### **Risk Management Consultant Services (Insurance Broker)** must have

- at least 20 Years of experience with joint insurance fund coverage, commercial insurance, health insurance, and property and casualty insurance coverages
- sufficient qualified and licensed staff.

#### **Employee Assistance Program**

Provide mental health services (i.e. depression, anxiety, substance abuse and other personal issues) to all full time employees and their dependants. Must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years experience
- A working knowledge of the Cape May County environment

#### **School Psychologist (Summer Only)**

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years experience in evaluating Pre-School – 6<sup>th</sup> grade
- Testing of students PK-6 summer only



All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 4:00pm on Tuesday, May 15, 2012 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's May 22, 2012 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**

## Vendor Opportunities Posted June 3, 2012

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 25, 2012 to June 30, 2013.

#### **School Engineer** must have

- A minimum of 15 years experience in New Jersey school building code expertise and be properly licensed.
- A minimum of 4 staff engineers
- Expertise in Solar projects.
- Expertise in Long Range Facility Planning.

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 4:00pm on Tuesday, July 17, 2012 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

#### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's July 24, 2012 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**

## Vendor Opportunities Posted July 16, 2012

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period August 29, 2012 to June 30, 2013.

**Behavior Therapy Specialist** must have BCBA Certification and provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers. Any specific questions must be forwarded to: Lisa Carlin, 609-884-9400 x 5301.

All proposals must contain an rates fro service, Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 4:00pm on Tuesday, August 7, 2012 to:

George Drozdowski  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's August 28, 2012 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**

## Vendor Opportunities Posted May 2, 2013

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2013 to June 30, 2014.

#### **School Auditor** must have

- A minimum of 25 years experience in New Jersey school accounting/audits and be properly credentialed
- A Principle partner present at audit
- A minimum of three staff members dedicated to complete audit in a timely manner and must demonstrate a track record of such

#### **School Solicitor** must have

- A minimum of 15 years experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

#### **Medical Inspector Services** must have

- A minimum of 10 years experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

#### **Psychiatrist** must have

- Child and Adolescent Psychiatric Board Certification and Licensure

#### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric and Adolescent age students

#### **Risk Management Consultant Services (Insurance Broker)** must have

- at least 20 Years of experience with joint insurance fund coverage, commercial insurance, health insurance, and property and casualty insurance coverages
- sufficient qualified and licensed staff.

#### **Employee Assistance Program**

Provide mental health services (i.e. depression, anxiety, substance abuse and other personal issues) to all full time employees and their dependants. Must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years experience
- A working knowledge of the Cape May County environment

#### **School Psychologist**

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years experience in evaluating Pre-School – 6<sup>th</sup> grade
- Testing of students PK-6 summer only

**School Engineer** must have

- A minimum of 15 years experience in New Jersey school building code expertise and be properly licensed
- A minimum of 4 staff engineers
- Expertise in Solar projects
- Expertise in Long Range Facility Planning

**Behavior Therapy Specialist** must have

- BCBA Certification
- Provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers
- Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Friday May 17, 2013 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's May 28, 2013 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

# Vendor Opportunities Posted June 7, 2013

## NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2013 to June 30, 2014.

### **Risk Management Consultant Services (Insurance Broker) must have**

- at least 20 Years of experience with joint insurance fund coverage, commercial insurance, health insurance, and property and casualty insurance coverages
- sufficient qualified and licensed staff.

### **Employee Assistance Program**

Provide mental health services (i.e. depression, anxiety, substance abuse and other personal issues) to all full time employees and their dependants. Must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years experience
- A working knowledge of the Cape May County environment

All proposals must contain an Affirmative Action Certificate of Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq., a Political Contribution Disclosure Form pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey Business Registration Certificate pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Monday June 24, 2013 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.** The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's May 28, 2013 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## Vendor Opportunities Posted July 16, 2013

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period August 1, 2013 to June 30, 2014.

#### LDT/C SERVICES

**Must have a valid NJ Certificate as a LDT/C and experience with elementary students, grades preschool - grade 6. LDT/C services will be performed on an as needed basis and meetings must be attended as directed.**

Any specific questions must be forwarded to:  
Lisa Carlin, 609-884-9400 x 5301.

All proposals must contain any rates for service, Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 1:00pm on Wednesday, July 24, 2013 to:

Frank Onorato  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.** The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's July 30, 2013 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**

## Vendor Opportunities Posted August 2, 2013

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period September 1, 2013 through June 30, 2014, specifically, to complete the relocation of the Board of Education Administrative Offices and to update district's Long Range Facilities Plan.

#### ARCHITECT/ENGINEERING SERVICES

- **Must have valid NJ Certification, Licensure and Qualifications.**
- **Minimum of ten years proven experience working with public schools.**
- **Must have working relationship with NJDOE, Office of School Facilities.**

All proposals must contain any rates for service, Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 11:00am on Thursday, August 15, 2013.

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
834 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

Any specific questions must be forwarded to Frank Onorato as listed above.

#### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's August 27, 2013 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**



## **NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES**

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period July 1, 2014, through June 30, 2015.

### **School Auditor** must have

- A minimum of 25 years' experience in New Jersey school accounting/audits and be properly credentialed
- A Principal partner present at audit
- A minimum of three members dedicated to complete audit in a timely manner and must demonstrate a track record of such

### **School Solicitor** must have

- A minimum of 15 years' experience in Public School Law
- A minimum of 4 staff solicitors in firm
- Experience as a trial attorney in Public School Law
- Expertise in all Special Education Law

### **School Architect** must have

- Must have valid NJ Certification, Licensure and Qualifications.
- Minimum of ten years proven experience working with public schools.
- Must have working relationship with NJDOE, Office of School Facilities.

### **Medical Inspector Services** must have

- A minimum of 10 years' experience as a physician
- Experience dealing with children
- Emergency care facility with x-ray equipment on premises

### **Psychiatrist** must have

- Child & Adolescent Psychiatric Board Certification and Licensure

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

### **Developmental/Behavioral Physician** must have

- Board Certification and Licensure
- Experience in treating Attention Deficit Disorder
- Experience in treating Pediatric & Adolescent age students

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

### **Behavior Therapy Specialist** must have

- BCBA Certification
- Provide 3-4 hours monthly for observation of child/teacher interaction, consultation with staff, development and implementation of the Behavioral Intervention Plan with teachers

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

**School Psychologist** must have

- Board Certification and Licensure with New Jersey State Certification
- A minimum of 10 years' experience in evaluating Pre-School – 6<sup>th</sup> grade students
- Testing of students Pre-School – 6<sup>th</sup> grade (summer only)

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

**LDT/C SERVICES** must have

- A valid NJ Certificate as a LDT/C and experience with elementary students, grades preschool - grade 6. LDT/C services will be performed on an as needed basis and meetings must be attended as directed.

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

**Social Worker (MSW)** must have

- New Jersey Social Worker certificate
- Ability to be utilized and attend meetings on an as needed basis

Any specific questions must be forwarded to Leesa Carlin (609) 884-9400 x5301

**Risk Management Consultant Services (Insurance Broker)** must have

- A minimum of 20 years' experience with joint insurance fund coverage, commercial insurance, health insurance, and property & casualty insurance
- Sufficient qualified and licensed staff

**Employee Assistance Program** must have

- A minimum of an MSW and New Jersey Licensure
- A minimum of 10 years' experience
- A working knowledge of the Cape May County environment

All proposals must contain an Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c. 57 and be submitted no later than 4:00pm on Friday May 16, 2014 to:

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township board of Education  
834 Seashore Road  
Cape May, NJ 008204  
Phone (609) 884-9400  
Fax: (609) 884-1812

**Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with the N.J.S.A. 19:44A-20 et seq. at the district's May 28, 2013 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the school district.**

## Vendor Opportunities Posted September 9, 2015

### NOTICE OF SOLICITATION REQUESTS FOR PROFESSIONAL SERVICES

Notice is hereby given that pursuant to the provisions of N.J.S.A. 19:44A-20, New Jersey Pay to Play, and other legislative enactments, more specifically Chapter 271 of the laws of the State of New Jersey, the Lower Township Board of Education located at 834 Seashore Road, Cape May, NJ 08204 is seeking RFQs for professional services to be provided to the Lower Township Board of Education as listed below for the period October 1, 2015 through June 30, 2016.

#### **Financial Advisor (Bond Referendum)**

- **Must have a minimum of fifteen years' experience in school finance.**
- **Minimum of ten years proven experience working with public schools.**
- **Must have experience with NJDOE referendum projects.**

All proposals must contain any rates for service, Affirmative Action **Certificate of Employee Information Report** pursuant to N.J.A.C. 17:27-1.1 et seq., a **Political Contribution Disclosure Form** pursuant to N.J.S.A. 19:44A-20.23, and a State of New Jersey **Business Registration Certificate** pursuant to P.L. 2004, c.57 and be submitted no later than 11:00am on Friday, September 18, 2015.

Frank A. Onorato  
School Business Administrator/Board Secretary  
Lower Township Board of Education  
905 Seashore Road  
Cape May, NJ 08204  
Phone: 609-884-9400  
Fax: 609-884-1812

Any specific questions must be forwarded to Frank Onorato as listed above.

#### **Any proposal received after the deadline will not be opened and will be returned to sender.**

The Lower Township Board of Education intends to award professional services contracts for the defined scope of work under the Fair and Open Process in accordance with N.J.S.A. 19:44A-20 et seq. at the district's September 22, 2015 Board Meeting. **A Certificate of Insurance with proper levels of coverage must be presented to the Board of Education upon award of contract and prior to working in the schools district.**