

## WORK SESSION MINUTES- 4/25/2017

**Call to Order:** Board President calls the meeting to order AT 6:00 PM.

### **Roll Call:**

#### **Roll Call- Board Members:**

Gary Douglass, President  
Patricia Smith, Vice President  
Monica DiVito  
Steve Lewis  
Joseph McKenna  
Joseph Thomas  
Charles Utsch  
Jonathan Vile  
Shaun Whittington

#### **Also In Attendance:**

Jeff Samaniego, Superintendent  
John Hansen, Board Secretary  
Taylor Ruilova, Board Attorney

- 1) **Administrative:** Superintendent and School Business Administrator reviewed the following:
  - a) Mr. Samaniego reviewed the recent demolition of Administration Building and there was discussion by the board on the improvements to be made at the location, including the signage and landscaping
  - b) Mr. Hansen gave an update on Memorial Parking Lot Improvement and the Energy Saving Improvement Program noting action is required at the May meeting.
  - c) Mr. Samaniego and Mr. Hansen discussed with board that the administration was reviewing the proposed Regulation 5330.4~Administering an Opioid Antidote
  - d) Mr. Samaniego requested that the board consider having a June meeting and the board agreed.
  
- 2) **Board Comments**
  - a) Mr. Douglass reminded the board about May Meeting commences at 5:30/6:00 work shop with NJSBA on Roles & Responsibilities
  - b) Mrs. DiVito discussed teacher appreciation week and the upcoming NJSBA event and the annual delegate assembly.
  - c) Mrs. Smith discussed the review of the Board's evaluation of its action plan, as well as the importance of attending NJSBA events.
  
- 5) **Executive Session:** To discuss HIB reports: Mitnick #2 (2016-2017), ID#2702 Sand #9 (2016-2017) & ID#2693 Maud #2 (2016-2017), John Hansen, SBA 2017-2018 Contract and Contract Negotiations.  
**Motion: Vile Second: Whittington @ 6:31 pm.**  
**All in Favor**  
**Executive Session concluded at 6:58 pm.**

Respectfully Submitted,

John J. Hansen  
School Business Administrator/Board Secretary

**LOWER TOWNSHIP BOARD OF EDUCATION  
RESOLUTION  
AUTHORIZING EXECUTIVE SESSION-4/25/2017**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Lower Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

**WHEREAS**, the Lower Township Board of Education has determined that 3 issues permitted by N.J.S.A. 10:4-12(b) to be discussed without the public in attendance shall be discussed during an Executive Session to be held on **April 25<sup>th</sup>, 2017** at 6:31 P.M, and

**WHEREAS**, the nine (9) exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which **the number** of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the discussion as possible without undermining the purpose of the exception shall be written.

**“(1) Any matter which, by express provision of Federal law, State statute or rule of court shall be rendered confidential or excluded from public discussion.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

**“(2) Any matter in which the release of information would impair a right to receive funds from the federal government.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_ ;  
\_\_\_\_\_

**“(3) Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless**

**the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is HIB REPORTS: Mitnick #2 (2016-2017), ID#2702 Sand #9 (2016-2017) & ID#2693 Maud #2 (2016-2017)

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**“(4) Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body”** LTES CONTRACT NEGOTIATIONS & JOHN HANSEN 2017-2018 CONTRACT {TO BE SUBMITTED TO COUNTY}

**“(5) Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_

\_\_\_\_\_

**“(6) Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection. Any investigations of violations or possible violations of the law.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_;

**“(7) Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.”** The parties to and docket numbers of each item of litigation and/or the parties to each contract discussed are and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is \_\_\_\_\_

**“(8) Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.”**

Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 N.J. 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality:

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**“(9) Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.”** The nature of the matter, described as specifically as possible without undermining the need for confidentiality is

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**WHEREAS**, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business.

**NOW, THEREFORE, BE IT RESOLVED** that the Lower Township Board of Education will go into Executive Session for **only** the above stated reasons;

**BE IT FURTHER RESOLVED** that the Board hereby declares that its discussion of the aforementioned subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. For each of the above items, the estimated date by which such disclosure can be made and/or the occurrence that needs to take place before disclosure can be made are listed below (attach separate sheet if necessary)

**BE IT FURTHER RESOLVED** that the Board Secretary, at the present public meeting, shall read aloud enough of this resolution so that members of the public in attendance can understand, as precisely as possible, the nature of the matters that will privately discussed.

**BE IT FURTHER RESOLVED** that the Board Secretary, on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

**LOWER TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
APRIL 25, 2017**

Meeting convened at 7:00 p.m. in the Carl T. Mitnick School, 905 Seashore Road, Cape May, NJ 08204.

**Salute to the Flag.**

**Statement:**

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

**District Mission Statement:**

*Dedicated to academic excellence, Lower Township Elementary Schools will nurture and challenge all students in a safe and innovative learning community. By encouraging respect and responsibility, students become self-directed, passionate, lifelong learners who will reach their potential. We are dedicated to supporting all students in exceeding the New Jersey Student Learning Standards.*

**Vision Statement:**

*Every Student, Every Day **L**earning, **T**eaching, **E**xploring, **S**ucceeding.*

**Board Goals:**

*"Increase board member's knowledge and understanding of by-laws, district policies, and regulations."*

*"To proactively support appropriate activities and events throughout the district with increased board member attendance."*

**District Goals:**

*"To foster effective communication and positive relationships with students, parents, staff and the community."*

*"To increase measures that educate parents and students about the importance of school attendance and its link to student achievement."*

**1} REPORTS:**

- A} Board President: Mr. Douglass welcomed all in attendance.
- B} Superintendent: Mr. Samaniego reviewed his monthly report. In addition, presentations were made to Allyson Walsh, Optimist Club contribution to the PTA, and Seeing Eye Dog Donation. Mr. Samaniego reviewed the agenda items.
- C} School Business Administrator: Mr. Hansen requested that the agenda be amended to reflect teacher Kymberly Ridway to be obtaining tenure in the 2017-2018 school year and to renumber duplicates motions, reflecting 14 motions. Mr. Hansen reviewed the agenda items.
- D} Presentations: *Mr. John King, Principal, Maud Abrams Presentations*
- E} Board Comments

**2) ROUTINE MATTERS**

**R-1 Approval of Minutes:**

March 14<sup>th</sup>, 2017  
Work Session  
Regular Meeting  
Executive Meeting

**R-2 Approval of Financial Statements:**

Secretary's and custodian's reports for **March 31, 2017**, which are in agreement as certified by the Board Secretary that no budgetary account has been over expended in violation of NJAC 6:20-2.12 (a), (d).

**R-3 Approval of Transfers:** March 14th, 2017-April 25th, 2017 {Backup R-3}

**R-4 Approval of Bill List:** March 14th, 2017-April 25th, 2017 {Backup R-4}

**R-5 Approval of Cafeteria Report:** March 31<sup>st</sup>, 2017 {Backup R-5}

**R-6 Approval of Travel:** {Backup R-6}

**MOTION ON ROUTINE MATTERS #R-1 TO #R-6**

**Motion:** Vile **Second:** Whittington

**Discussion:** None

**Voting Yes:**

Monica DiVito  
Stephen Lewis  
Joseph McKenna  
Joseph Thomas  
Charles Utsch

Jonathan Vile  
Shaun Whittington  
Patricia Smith, Vice President-abstained bill list #412394 & #52  
Gary Douglass, President

**PUBLIC COMMENT AGENDA ITEMS: None**

**P. Personnel:**

*The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.*

- 1. Suggested Motion:** On the recommendation of the Superintendent, that notice of continuation of employment for the 2017-2018 school year be issued to the following tenured personnel, as listed below:

**ADMINISTRATION:**

Samaniego, Jeff, Superintendent  
Muller, Sabina, Supervisor of Curriculum & Instruction  
Bowman, Sarah, Supervisor of Academic Achievement  
Fala, Fred, Supervisor of Buildings & Grounds  
Hewitt, Kelly, Supervisor of Transportation

**CENTRAL OFFICE**

Leipert, Joseph, Technology Assistant  
Hooyman, Richard, Technology Assistant  
Sturm, Joann, Technology Assist  
Jacob, Patricia, Secretary to the Superintendent  
Downie, Leigh, Secretary to the Office of Curriculum & Instruction  
Conley, Christine, Purchasing Agent  
Bohme, Karen, Attendance/Power School Systems Coordinator

**TEACHERS**

Ackroyd, Robert  
Ackroyd, Jennifer  
Bada, Annmarie  
Baldwin, Molly  
Barcus, Bonnie  
Baxter, Janet

Boyle, Sheryl  
Brannan, Megan  
Breuss, Jessica  
Bridgemen, Joseph  
Brion, Lori  
Bryan, Jessica

Bur, Barbara  
Bur, David  
Camillo, Jennifer  
Cardaci, Amanda  
Carson, Diane  
Cobleigh, Ashley

Coombs, Kevin  
Cucci-Smith, Jill  
D'Aleo, Catie  
Danze, Matthew  
Desmond, Margaret  
Donahue, Glenn  
Donohue, Jessica  
Eckel, Cari  
Flannelly, Sandra  
France, Victoria  
Franklin, Justine  
Gantz, Doreen  
Garagozzo, Heather  
Georgio-Blum, Jennifer  
Giesel, Tara  
Golden, Holly  
Gowen, Virginia  
Grace, Frances  
Grenaro, Christina  
Griffin, Gerald  
Harron, Keri  
Hart, Barbara  
Hawthorne, Carol  
Hickman, Mary  
Hickok, Sharon  
Hinker, Dawn  
Holden, Anissa  
Hotaling, Stacy  
Iames, Kristia  
Isenhardt, Christina  
Johnson, Rebecca  
Johnson, Gena  
Kelly, Dana  
Kelly, Jeffrey  
Kelly, Kristine

Kennedy, Heather  
Kornacki, Susan  
LaVancher, Heather  
Levin, Pamela  
Lindsay, Janeen  
Lloyd, Erine  
LoMonaco, Melissa  
Long, Laurie  
Lunde, Christina  
Mahler, Chrystie  
Martino, Diane  
Mastalski, Carolanne  
Matteucci, Sharon  
McDevitt, Patricia  
Mestre, Jane  
Milstead, Douglas  
Morales, Carlos  
Morris, Madeleine  
Morris, Teresa  
Nuscis, Amanda  
Obst, Michelle  
Oleksiak-Hall, Eileen  
O'Neill, Erica  
O'Shea, Allyson  
O'Shea, Patricia  
Osmundsen, Kimberly  
Osmundsen, Samantha  
Pacevich, Greta  
Paras, Alison  
Parkinson, Nicole  
Parson, Patricia  
Peoples, Linda  
Prendergast, Melissa  
Rambo, Jenna  
Reidenbach, Matthew

Richman, Lynn  
Risley, Krista  
Robinson, Heather  
Robinson, Jeffrey  
Rosenberg, Cynthia  
Roth, Heather  
Rutherford, Tracy  
Salerno, Stacey  
Sangillo, Julia  
Scheff, Leanne  
Sekela, Heather  
Sheets, Miken  
Shillingford, Lila  
Skerry, Anne Marie  
Slaney, Crystal  
Smeltzer, Susan  
Smith, Karen  
Spriggs, Sharon  
Sweeten, Janet  
Sweeney, Diana  
Tees, Diana  
Temple, Susan  
Tester, Darlene  
Tostevin, Annika  
Tsosie, Robin  
Vance, Teresa  
Voumard, Rachelle  
Weeks, Sydney  
Weinberg, Karen  
Wilson, Brian  
Wuerker-Reed, Mary Ellen  
Wunder, Marge  
Yarwarsky, Sharon  
Young, Gregg

#### **SECRETARIES**

Bailey, Joanne  
Cardaci, Linda  
Cone, Patricia  
Coover, Teresa  
Einhaus, Theresa  
Falck, Debra

Hunke, Christine  
Jacob, Debra  
Menzano, Jessica  
Paluch, Carla  
Roussos, Eileen



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**CLERKS**

Barger, Marguerite  
Booth, Mary

Douglass, Debra  
Gentek, Donna

**CUSTODIANS**

Champion, John  
Donati, Bridgit  
Lloyd, James  
Lowe, Richard  
O'Shea, Gary  
Pace, Steve

Paget, Mark  
Payad, Wilfredo  
Sovani, Joseph  
Watson, Nancy  
Williamson, Donna  
Witkowski, Christina

**INSTRUCTIONAL AIDES**

Beason, Regina  
Fisher, Erin  
Gittings, Donna  
Moorby, Karen  
Smith, Kimberly

Tostevin, Marybeth  
Wagner, Jacqueline  
Warner, Kathy  
Young, Stacy

**FOOD SERVICE WORKERS**

Brooks, Kathleen  
Carroll, Fiorella  
Halbruner, Christine

Hoff, Maria  
Horn, Susan  
Mellina, Alison

**FOOD SERVICE WORKER**

Wunder, George

**SECURITY**

Boyle, Kevin  
Flitcroft, Albert

Hedum, Mel  
Hickok, Darrin

**DAY CARE DIRECTOR**

Basco, Shannon

**BEHAVIORAL MANAGEMENT**

Dietterich, James

Herman, John

**BUS DRIVERS**

Berry, Lana	Hubbard, Marion
Bingham, Maureen	Rementer, Cristina
Dilworth, Joel	Schubert, Sondra

2. **Suggested Motion:** On the recommendation of the Superintendent, that notice of continuation of employment for the 2017-18 school year, be issued to the following personnel obtaining tenure, as listed below:

<b><u>TEACHERS:</u></b>	<b><u>DATE HIRED:</u></b>
Silver-Carty, Joy	2/13
Brasch, Danielle	9/13
Gannon, Alyssa	9/13
Mazari, Kathleen	9/13
McGarry, Eileen	9/13
Peterson, Courtney	9/13
Rivers, Shannon	9/13
Thompson, Anna	9/13
Walmsley, Kimberly	9/13
Ridgway, Kymberly	*12/13 (2/14)

3. **Suggested Motion:** On the recommendation of the Superintendent, that notice of continuation of employment for the 2017-18 school year, be issued to the following non-tenured personnel, as listed below:

<b><u>ADMINISTRATORS</u></b>	<b><u>DATE HIRED:</u></b>
Ryan, Patricia, Payroll Clerk	4/14
Keeler, Debra, Supervisor of Special Services	1/15
Cathcart, Van, Principal	7/15
Shivers, Christopher, Principal	2/16
King, John, Principal	7/16
Hansen, John, Business Administrator	1/17
Bailey, Nicholas, Principal	1/17

<b><u>TEACHERS</u></b>	<b><u>DATE HIRED:</u></b>
Kehoe, Stephanie	1/14
Calverly, Pamela Rose	9/14
DeShields, Beth	9/14
McVey, Lauren	9/14
Voumard, Genee	9/14
Winter, Erin	9/14
Blomkvest, Carrin	10/14
Davis, Lindsay	9/15
Hindle, Brian	9/15

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Johnston, Amber	9/15
King, Sarah	9/15
Morrison, David	9/15
Nelson, Hannah	9/15
Pierce, Amanda	9/15
Adams, Emily	10/15
Ambacher, Ann Marissa	10/15
Roach, Krystalynne	11/15
Barger, Brittany	12/15
Harris, Jillian	1/16
Davenport, Victoria	9/16
Rechner, Danielle	9/16
Schlitzer, Sara	9/16
Winter, Michelle	9/16
Yerk, Bryce	9/16
Furey, Christine	1/17
Schellinger, Debra	1/17

**CLERKS/SECRETARY**

Crossley, Debra	9/15
Wunder, Diane	9/15
Nelson, Susan	10/15
Brooks, Kimberly	9/16
Geiger, Donna	12/16

**CUSTODIANS**

Swanson, Alan	7/15
Freese, Kathryn	11/16
Morales, Andrew	1/17

**BUS DRIVERS**

Barber, Richard	9/15
Kavalus, Joseph	9/16
Proud, Edward	9/16

**ASSISTANT BUS MECHANIC**

Kapp, Kevin	10/16
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**FOOD SERVICE WORKER**

Abrams, LaTrice	9/16
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4. On the recommendation of the Superintendent, that the following substitutes in each category, be approved for the 2016-2017 school year, pending receipt of required documentation. (Backup P-2)

4/25/2017

**SUBSTITUTE TEACHERS**

Sharon Holden, Kellianne O'Shea

**SUBSTITUTE CLASSROOM AIDES**

Sharon Holden, Alyssa Fazio

**SUBSTITUTE CUSTODIAN**

Bruce Townsend

**SUBSTITUTE BUS DRIVER**

James Premaza

5. On the recommendation of the Superintendent, that the Board approve Andrew Bongiovanni as a temporary 5<sup>th</sup> Grade Teacher at the Sandman Consolidated School, replacing Greta Pacevich who will be on a maternity leave of absence. (Backup P-3)
6. On the recommendation of the Superintendent, that the Board accept, with regret, the retirement of Megan Donohue, Business Office Secretary, effective June 30, 2017. (Backup P-4)
7. On the recommendation of the Superintendent, that the Board accept, with regret, the retirement of Victoria France, Preschool Teacher at the David C. Douglass Veterans Memorial School, effective June 30, 2017. (Backup P-5)
8. On the recommendation of the Superintendent, that the Board approve the maternity leave of absence for Annmarie Bada, Kindergarten Teacher, at the David C. Douglass Veterans Memorial School, effective September 5, 2017 until November, 2017. (Backup P-6)
9. On the recommendation of the Superintendent, that the Board accept the resignation, with regret, of Ryan Adams, Bus Mechanic, in the District, effective April 28, 2017. (Backup P-7)
10. On the recommendation of the Superintendent, that the Board accept the retirement, with regret, of Susan Kornacki, 2<sup>nd</sup> Grade Teacher at the Carl T. Mitnick School, effective July 1, 2017. (Backup P-8)
11. On the recommendation of the Superintendent, that the Board approve the maternity leave of absence for Alyssa Gannon, Kindergarten Teacher at the David C. Douglass Veterans Memorial School, effective September 5, 2017 to October 20, 2017. (Backup P-9)
12. On the recommendation of the Superintendent, that the Board approve Edward Rubbert, as Temporary Physical Education Teacher, at the Carl T. Mitnick School, effective April 26, 2017 until June 14, 2017, pending receipt of required documentation. (Backup P-10) (Replacing Jerry Griffin, on medical leave)



4/25/2017

		<i>Intervention Programs to Preschool Programs</i>	
2460.15	<i>Regulation</i>	<i>Special Education - In- Service Training Needs for Professional and Paraprofessional Staff</i>	<i>Update Regulation</i>
2467	<i>Policy</i>	<i>Surrogate Parents and Foster Parents</i>	<i>Update Policy</i>

**MOTION as amended: Personnel P-1 to P-14/ E-1 and E-2/ HIB #1/Legislative -  
Second Reading #L-1**

**Motion:** DiVito      **Second:** Whittington

**Discussion:** none

**Voting Yes:**

Monica DiVito

Stephen Lewis

Joseph McKenna

Joseph Thomas

Charles Utsch

Jonathan Vile

Shaun Whittington-abstained (Samaniego/Bowman/Muller/Cathcart/Osmundsen)

Patricia Smith, Vice President-abstained (Samaniego/Bowman/Muller/King/Smith)

Gary Douglass, President-abstained (Samaniego/Bowman/Muller/Bailey/Ridgway/Mahler)

**F. Finance and Insurance:**

*The following items are believed to be items of a routine nature and will be moved as a block of action items. Prior to the roll call vote, any member may ask for discussion on any of the items within the block.*

**PUBLIC HEARING on 2017-2018 School Budget: {Back up F-1}**

	<u>Appropriations</u>	<u>Local Tax Levy</u>
General Fund	\$27,884,736	\$16,812,338
Special Revenue Fund	\$ 1,093,112	
Debt Service Fund	<u>\$ 287,100</u>	<u>\$ 148,227</u>
Total Budget	\$29,264,948	\$16,960,565

1} Motion to open the Public Hearing on the 2017-2018 Lower Township Elementary School District Budget:

**Motion:** Smith      **Second:** Whittington

**Discussion:** none

**Vote:** All in Favor

4/25/2017

**Presentation:** John J. Hansen, School Business Administrator/Board Secretary

**Public Comment:** Mr. Skowronski had several questions relative to the advertised budget and Mr. Hansen responded to those questions.

**Board Comment:** Mr. Douglass thanked the administration for its efforts in the development of the 2017-2018 budget.

2} Motion to close the Public Hearing on the 2017-2018 Lower Township Elementary School District Budget:

**Motion:** Vile **Second:** Whittington

**Discussion:** none

**Vote:** All in Favor

3} Motion to adopt the 2017-2018 Lower Township Elementary School District Budget:

**Motion:** Vile **Second:** Smith

**Discussion:** none

**Voting Yes:**

- Monica DiVito
- Stephen Lewis
- Joseph McKenna
- Charles Utsch
- Jonathan Vile
- Shaun Whittington
- Patricia Smith, Vice President
- Gary Douglass, President

**Voting No:**

- Joseph Thomas

	<u>Appropriations</u>	<u>Local Tax Levy</u>
<b>General Fund</b>	<b>\$27,884,736</b>	<b>\$16,812,338</b>
<b>Special Revenue Fund</b>	<b>\$ 1,093,112</b>	
<b>Debt Service Fund</b>	<b>\$ 287,100</b>	<b>\$ 148,227</b>
<b>Total Budget</b>	<b>\$29,264,948</b>	<b>\$16,960,565</b>

**BE IT FURTHER RESOLVED,** to adopt the 2017-2018 School Budget, as described above, results in a General Fund Tax Levy of **\$16,960,565**.

**BE IT FURTHER RESOLVED,** that the district establish a maximum of \$10,250.00 in the 2017-2018 General Fund Budget allotted for travel and travel related expenditures.

4/25/2017

**Regular Business:**

1. On the recommendation of the School Business Administrator, that approval be given to enter into contract with the Cape May County Special Services School District and Cape May County Shared Services for the 2017-2018 contracts, as listed below: (Back up F-2)

Extended School Year (ESY)	\$2,600
ESY Transportation	\$1,350
ESY 1-1 aides	\$1,900
Itinerant Services	\$per schedule

School Year Programs:

Cognitive-Severe	\$30,750
Behavior Disabilities	\$42,750
Multiple Disabilities	\$37,550
Pre-School Disabilities Reg	\$31,750
Autism	\$39,100
One-to-One Aides	\$19,550

Transportation-dated 3 31 2017 (Back up F 3)

2. On the recommendation of the School Business Administrator, approving Lower Township Tax Payment schedule as follows: (Back up F-4)

2016-2017 Amt to be Raised	\$16,772,744	Due 7/1/17-12/31/17	\$ 8,386,372
2017-2018 Amt to be Raised	\$16,960,565	Due 1/1/18- 6/30/18	<u>\$ 8,480,283</u>
			\$16,866,655

3. On the recommendation of the School Business Administrator, that approval be given to establish the annual tuition rates for attending the Lower Township School District during the 2017-2018:

PK (Half Day)	\$ 7,308
K	\$14,615
Grade 1-5	\$16,943
Grade 6-8	\$17,444
PK Disabled	\$12,938
Learning/Language Disabled	\$10,725

\*note: {from Budget Document}

4. On the recommendation of the Superintendent and School Business Administrator, authorizing the Director of Special Education Services and Chief School Administrator to execute the Statement of Assurances per IDEA Part B and NJAC 6A:14-1.1.(b). (Back up F-5)



4/25/2017

**MOTION: Finance #1 to #4**

**Motion:** Smith      **Second:** Vile

**Discussion: none**

**Voting Yes:**

Monica DiVito  
Stephen Lewis  
Joseph McKenna  
Joseph Thomas  
Charles Utsch  
Jonathan Vile  
Shaun Whittington  
Patricia Smith, Vice President  
Gary Douglass, President

**4} OLD/NEW BUSINESS: none**

**5} OPEN MEETING TO THE PUBLIC: none**

**6} Good of the Order:**

A} Next Board Meeting: May 23<sup>rd</sup>, 2017~~note starting time:  
5:30pm~worksession; 6pm-7pm NJSBA presentation; Regular Meeting @ 7 pm.

**7} ADJOURNMENT**

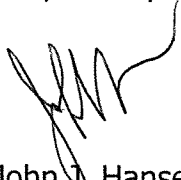
**MOTION TO ADJOURN THE MEETING.**

**Motion:** Smith    **Second:** Whittington

**All in Favor:**

**Time: 8:15pm**

Respectfully Submitted,



John A. Hansen  
School Business Administrator/Board Secretary

F.Y.I.

1. Attendance Report.
2. Sandman School Reports.

11. Supervisor of Curriculum & Instruction Reports.
12. Supervisor of Academic Achievement Reports

4/25/2017

3. Maud Abrams School Reports.
4. Mitnick School Reports.
5. Memorial School Reports.
6. Supervisor of Special Services Reports.
7. Supervisor of Buildings & Grounds Reports
8. Supervisor of Transportation Reports.
9. Supervisor of Food Service Reports.
10. Board Secretary Report/SBA

13. Day Care Reports.  
May Calendar

**Executive Session – 4/25/2017**

Board President called the executive session meeting to order at 6:31 pm.

**PRESENT:**

Gary Douglass, President  
Patricia Smith, Vice President  
Monica DiVito  
Steve Lewis  
Joseph McKenna  
Joseph Thomas  
Charles Utsch  
Jonathan Vile  
Shaun Whittington

**Also In Attendance:**

Jeff Samaniego, Superintendent  
John Hansen, Board Secretary  
Taylor Ruilova, Board Attorney

Mr. Samaniego reviewed the details of HIB report Mitnick #2 (2016-2017).

Mr. Samaniego reviewed the details of HIB report ID#2702 Sand #9 (2016-2017).

Mr. Samaniego reviewed the details of HIB report ID#2693 Maud #2 (2016-2017).

**Mr. Hansen exited the executive session:**

Mr. Samaniego discussed John Hansen, SBA 2017-2018 Contract that included a two percent (2%), so that the contract could be forwarded to the executive county superintendent before the board's formal action on the contract. As reported by Jeff Samaniego, Superintendent

**Contract Negotiations:**

**PRESENT:**

Steve Lewis  
Joseph McKenna  
Joseph Thomas  
Charles Utsch  
Jonathan Vile

**Also In Attendance:**

John Hansen, Board Secretary  
Taylor Ruilova, Board Attorney

Mr. Ruilova discussed the tentative Memorandum of Understanding relative to the LTEA 2016-2019 contract.

**Motion to return to open session:**

**Motion:** Lewis **Second:** Vile @ 6:58 pm.

**All in Favor**

Respectfully Submitted,

  
John J. Hansen  
School Business Administrator/Board Secretary