

**LOWER TOWNSHIP BOARD OF EDUCATION  
AGENDA  
REGULAR MEETING  
JULY 26, 2016**

Meeting convenes at 7:00 p.m. in the Carl T. Mitnick School, 905 Seashore Road, Cape May, NJ 08204.

**Salute to the Flag.**

**Statement:**

Notice of this meeting of the Lower Township Board of Education, listing the Agenda as known, was duly sent to the Cape May County Herald - Times Newspaper, The Press of Atlantic City, posted at the Municipal Building, and a copy thereof delivered to the Township Clerk; in accordance with the Open Public Meetings Act.

**District Mission Statement:**

***"It Takes a Community of Learners to Educate a Student"***

*It is the mission of the Lower Township Elementary School District to provide quality educational programs, capable of supporting all learners to achieve proficiency in the Common Core State Standards in English, Language Arts and Mathematics and the New Jersey Core Curriculum Content Standards in all other content areas.*

*Through the establishment of collaboration within and outside of the school community, we will support the sharing of resources to foster an environment, which will enable students to make informed decisions, that prepare them to engage as active citizens in a dynamic global society and to successfully meet the challenges and opportunities of the 21<sup>st</sup> century global workplace.*

**Board Goals:**

*"Increase board member's knowledge and understanding of by-laws, district policies, and regulations."*

*"To proactively support appropriate activities and events throughout the district with increased board member attendance."*

**District Goals:**

*"To foster effective communication and positive relationships with students, parents, staff and the community."*

*"To increase measures that educate parents and students about the importance of school attendance and its link to student achievement."*

**Board Member Comments:**

Consider approval of the minutes of the Executive Session and the Regular Board Meeting held on June 28, 2016.

Consider approval of secretary's and custodian's reports for June 30, 2016, which are in agreement as certified by the Board Secretary that no budgetary account has been over expended in violation of NJAC 6:20-2.12 (a), (d).

**Superintendent's Report:**

**Presentation:** None.

**Public comment regarding agenda items only.**

**PLEASE NOTE:** Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total.

**P. Personnel:**

- 1. **Suggested Motion:** On the recommendation of the Superintendent, that the following substitutes and the attached list of substitutes, in each category, be approved for the 2016-2017 school year, pending receipt of required documentation. (Backup P-1)

**SUBSTITUTE TEACHERS**

John Muth, Marion Binder, Dianne Saunders

**SUBSTITUTE CLASSROOM AIDES**

Alicia Rivera, Jessica Elliott

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 2. **Suggested Motion:** On the recommendation of the Superintendent, that the Board approve the following temporary maternity leave positions: (Backup P-2)

**TEACHER**

Martha Cella  
Marcie Samartino

**REPLACING**

Lindsay Davis – R.R. @ Maud  
Catie D’Aleo – R.R. @ Maud

**DATES**

9/1/16 – 11/7/16  
9/1/16 – 2/21/16

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 3. **Suggested Motion:** On the recommendation of the Superintendent, that the Board approve the following positions, on the 1<sup>st</sup> Step of the LTEEA Teacher’s Salary Guide, effective September 1, 2016, pending receipt of required documentation: (Backup P-3)

**NAME**

Michelle Winter  
Amanda Pierce  
Bryce Yerk  
Danielle Rechner  
Ann Marissa Ambacher  
Sara Schlitzer  
Tara Wilson

**POSITION**

3<sup>rd</sup> Grade  
4<sup>th</sup> Grade  
Basic Skills @ Maud Abrams  
ESL Teacher  
6<sup>th</sup> Grade  
Special Ed. @ Mitnick  
4<sup>th</sup> Grade

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 4. **Suggested Motion:** On the recommendation of the Superintendent, it is with regret, that the retirement of Frank Onorato, Business Administrator, be accepted, effective December 31, 2016. (Backup P-4)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

**P. Personnel cont'd.**

- 5. **Suggested Motion:** On the recommendation of the Superintendent, that the Board approve the following transfers, effective September 1, 2016:

<u>STAFF</u>	<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>
Lori Brion	Spec. Ed. @ Mitnick	Pre-School In Class Support w/Tsosie - Due to Enrollment
Stephanie Kehoe	Pre-School	Basic Skills Math @ Memorial
Victoria France	Pre-K Spec. Ed.	Pre-School

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 6. **Suggested Motion:** On the recommendation of the Superintendent, that Mary Penn and Megan Young, be approved as Home Visitation Staff for the 3 Year-Old Home Visitation Program (3VP) effective September 1, 2016.

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 7. **Suggested Motion:** On the recommendation of the Superintendent, that the Board approve Edward Proud, as a Bus Driver, for the District, on the 1<sup>st</sup> Step of the LTEEA Salary Guide, effective September 1, 2016, pending receipt of required documentation. (Backup P-7)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

**E. Education:**

- 1. **Suggested Motion:** On the recommendation of the Superintendent, that the Board of Education accept and approve the Intervention and Referral Services Final Reports for SY 2015-16. (Backup E-1).

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

**L. Legislative:**

- 1. **Suggested Motion:** On the recommendation of the Superintendent, that the Board approve the removal of the June Board Meeting and adding a Regular Board Meeting on Tuesday, January 24, 2017. (Backup L-1)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

**F. Finance and Insurance:**

**The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon by a single roll call vote of the Board of Education. Any single member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.**

- 1. Suggested Motion:** On the recommendation of the School Business Administrator, that pursuant to NJAC 6A:23-2.11(c) 4, the Board certifies that, as of June 30, 2016, to the best of our knowledge, no major accounts or funds have been over expended and no major revenues are anticipating a shortfall. (Backup F-1)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 2. Suggested Motion:** On the recommendation of the School Business Administrator, that all bills approved and certified be paid. (Backup F-2)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 3. Suggested Motion:** Pursuant to Title 18:22-8.1 that line item transfers made by the Superintendent be approved as presented in Board backup. (Backup F-3)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 4. Suggested Motion:** On the recommendation of the Superintendent, that approval be given to make application fro the Fiscal Year 2017 Individuals with Disabilities Education Act (IDEA) Grant covered programs for the purposes described in the application, as listed below: (Backup F-4)

Basic Application	\$479,418.00
Preschool Application	\$ 26,362.00
<b>Total</b>	<b>\$505,780.00</b>

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

- 5. Suggested Motion:** On the recommendation of the Superintendent, that approval be given to enter into an inter-local service agreement to provide Child Study Team services to the West Cape May Elementary School District, for the period 09/01/2016 – 06/30/2017. (Backup F-5)

**VOTE: JR \_\_\_ RB \_\_\_ CU \_\_\_ PS \_\_\_ SW \_\_\_ JT \_\_\_ GD \_\_\_ JV \_\_\_ MD \_\_\_**

**F. Finance cont'd.**

- 6. Suggested Motion:** O the recommendation of the School Business Administrator, that the Board approve the following resolution: (Backup F-6)

*A resolution to award the project bid for the parking lot paving projects at the Sandman Consolidated and Maud Abrams Schools to South State, Inc., as the lowest responsible bidder, in the amount of \$238,964.82. Other bids received are detailed in back-up.*

**VOTE:** JR\_\_\_\_RB\_\_\_\_CU\_\_\_\_PS\_\_\_\_SW\_\_\_\_JT\_\_\_\_GD\_\_\_\_JV\_\_\_\_MD\_\_\_\_

- 7. Suggested Motion:** On the recommendation of the Business Administrator, that approval be given to enter into an Energy Savings Plan (ESIP) with DCO Energy, LLC. (ESCO). (Backup F-7)

**VOTE:** JR\_\_\_\_RB\_\_\_\_CU\_\_\_\_PS\_\_\_\_SW\_\_\_\_JT\_\_\_\_GD\_\_\_\_JV\_\_\_\_MD\_\_\_\_

**OPEN MEETING TO THE PUBLIC**

**PLEASE NOTE:** Each speaker shall identify him/herself by giving their name and address and will be allowed to speak once for a period not to exceed four minutes. The public comment portion of all Board Meetings shall not exceed forty minutes in total.

**MOTION TO ADJOURN THE MEETING.**

\_\_\_\_\_ In Favor      \_\_\_\_\_ Opposed

- F.Y.I.  
 7. Supervisor of Buildings & Grounds Reports  
 10. Board Secretary Report